

KAMLOOPS YOUTH SOCCER ASSOCIATION

**Agenda - Meeting of the Board of Directors**

Tuesday, January 20, 2015

Board Room at the KYSA Office,  
1550 Island Parkway, McArthur Island,  
Kamloops, BC

**Present:**

**President:** Graham Cope

**Directors:** Tony Cuzzetto

Rod Gurnsey

Ryan Susheski

Chris Wilkinson

Candace Dodson-Willis

**Staff:** Executive Director, Keith Liddiard

Technical Director: Ciaran McMahon

**Regrets:**

**Vice-President:** Colin Guise

**Special Guest:**

**KSRA President:** Mario Salituro

1. The meeting was called to order at 7:27pm.

2. *(Moved: Susheski/Seconded: Wilkinson)*

That the agenda be adopted as presented.

*Carried.*

3. *(Moved: Cuzzetto/Seconded: Susheski)*

That the minutes of the meeting held Monday, December 08, 2014, be adopted, as circulated.

*Carried.*

4. BUSINESS ARISING:

**None**

5. CORRESPONDENCE:

**“Soccaskool” Academy:**

Andy Stevenson, one of the proprietors of the “Soccaskool” Junior Academy based in Kelowna, had written the KYSA requesting support for their application to become an Associate Member of BC Soccer. In his letter, Mr. Stevenson provided some background on the Soccaskool Academy and their reasons for wanting to become members of BC Soccer.

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### **Soccaskool Academy (Continued)**

Mr. Stevenson also stated that Soccaskool wishes to enter Academy teams into BCSA-sanctioned tournaments, something they are not permitted to do as they are not members of the provincial body. He noted that most of the Soccaskool Academy players are registered with the Central Okanagan YSA and play for Kelowna United. He also acknowledged that COYSA is not prepared to support their application while Penticton had indicated a willingness to support Soccaskool. The North Okanagan YSA board has yet to address the request.

Discussion followed. It was agreed that more information was required before board members would be prepared to vote on the request. Graham said that he would contact Mr. Stevenson to gather additional facts about Soccaskool's operations, etc., and also speak with KU regarding their position on the application.

#### **6. OFFICERS' REPORTS:**

##### **Kamloops Soccer Referees Association - Mario Salituro:**

Mario reported that the Soccer Dome will be the site of a BC Soccer Grassroots Referee Seminar, January 30/31. The program is geared toward regional referee development officers, small-sided referee instructors and club head referees. Participation is by invitation only.

The KSRA is organizing its 3rd Annual Referees Symposium, which will be held in early April.

An introductory Small-Sided Referee Clinic has been confirmed for Saturday, April 11th. The clinic will run from 11:00am-7:00pm in the Soccer Dome. Registrations are now being accepted through BC Soccer's new on-line management system ([www.refcentre.com](http://www.refcentre.com)). Participants must be between the ages of 12 and 14 at the time of the clinic. Dates, times and locations for upcoming refresher and entry level clinics are presently being finalized.

##### **President - Graham Cope:**

Graham said he had little to report as things have been relatively quiet.

He acknowledged that following conversations with Rod Gurnsey and Candace Dodson-Willis they had both agreed to join the board. He offered his thanks and appreciation to both for accepting the invitation and welcomed them to the board.

He noted that at a future meeting it will have to be decided which of the two new board members would fill the vacant two-year term, and who would take the vacant one-year term.

These were the positions that were not filled at the 2014 Annual General Meeting.

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### Vice-President + Volunteer Screening/Discipline Committee Chair - Colin Guise:

Absent.

### Treasurer - Chris Wilkinson:

*Financial Summary as at 31 December, 2014:*

Cash on hand	\$611,800
Total Assets	\$784,257
Total Liabilities	\$33,049
Working Capital	\$633,367
Net Assets	\$743,997

<i>Covering 10-month period (Year-to-date):</i>	<i>Amount:</i>	<i>Budgeted:</i>	<i>Over/(Under) Budget:</i>
Revenues	\$351,128	\$1,263,150	\$(912,022)
Expenses	\$207,538	\$1,263,150	(\$1,055,612)
Net Income:	\$143,590	–	\$143,590

#### *Key Items Against Budget:*

1. Revenues
  - (a) Collected 27% of budgeted revenue.
2. Expenses
  - (a) 83.7% under budget.
3. Projects/Events
  - (a) Nothing to note.
4. Other Items:
  - (a) New department accounting and catch-up after year-end.

#### *Update on Reporting:*

1. Payroll remittances are up-to-date.
2. Voluntary disclosure and delinquent returns ~ waiting for CRA response.

#### *Other Items:*

1. GST and the Dome ~ Advice from KPMG suggests KYSA should register.
2. Constitutional Review ~ Up next!

Keith added that some fine-tuning is taking place with regard to the new departmental accounting format that the association has adopted for the current fiscal year. They are largely minor alterations that will result in more accurate reporting. This should be completed shortly. Keith also reported that Carolyn had spotted a problem with the collection of payments through the on-line Moneris gateway. It appears some credit card payments were not being recorded as paid on the system. Carolyn has both Soccer Registrar and Moneris checking into the matter. Keith emphasized that the number of payments that are affected is small and that there has been no loss of revenue as a result.

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### **Director - Ryan Susheski (Mini-Boys):**

Nothing to report.

### **Director - Tony Cuzzetto (Select Program):**

Nothing major to report. Tony advised he had to deal with a complaint from a parent about the "lateness" of their child's training times in the Dome. Tony said he explained that with the increase in the number of teams being allocated times this year, not everyone can be scheduled in the most desirable time slots.

## 7. STAFF REPORTS:

### **Technical Director - Ciaran McMahon:**

#### *Meetings/Functions/Events:*

- Dec. 09 College Recruitment Seminar (60 Attendees - well received).
- Dec. 10 Coordination meeting with U15 Girls Select team staff.
- Dec. 12 Coordination meeting with WFC re: Spring Programs.
- Dec. 16 Coordination meeting with U14 Girls Select team staff.
- Dec. 18 Select Program Manager's Meeting.
- Jan. 10/11 Learn To Train Coaching Course facilitation – Seventeen coaches registered.
- Jan. 14-18 Planning meeting with Academy staff coach.

#### *Program/Player/Coach Development:*

#### Select Program:

- Coordination/implementation of Kozoris S&C Training (30 Attendees–8 week program).
- Coordination of Spring training schedule (outdoors).
- Development of Select Program Training Curriculum.

#### Centre of Excellence:

- On-field with U5/U6, U7/U8, Game Nights and Friday player development programs.

#### Future Initiatives:

- Coordination and staffing for Spring Break camp.
- Coordination for 2015 Summer Camps.
- Soccer For Life Coaching Course scheduled for January 24/25 at the Soccer Dome.

#### *General Administration/Correspondence:*

- Coordination with TOFC on player movements.
- Coordination of KYSA player movements.
- Select team indoor schedule.
- Tournament scheduling and accommodation coordination

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### Technical Director - Ciaran McMahon (Continued):

- Volunteer coach coordination.
- Staff coach recruiting and coordination
- Coaching course attendance promotion.
- Congratulations to Jonathan Rinaldi, Sophia Seibel and Yvonne Manwaring on selection to the Provincial HP Program.

The question was asked as to whether or not KYSA has a firm policy covering “playing up” requests. The answer was no. In the past the Technical Director judged each application on merit. Generally, though, he would allow players to play no more than one year above their age. Ciaran was questioned as to what his views are regarding “playing up” requests. He said that he also deals with such requests on an individual basis, but noted in general he supports the philosophy of allowing players who are capable of moving up a maximum of one year.

Ciaran noted he attended the National Soccer Coaches Association of America Annual Convention in Philadelphia, January 14-18. A very worthwhile trip he noted. He provided a summary of what he experienced at the event.

### Executive Director – Keith Liddiard:

#### *Newsletter:*

Finalized / distributed the Nov / Dec 2014 edition + flyer advertising Hansport’s Boxing Day Sale.

#### *Meetings/Functions:*

- Dec. 08 Board of Directors Meeting.
- Dec. 09 w/ John Pankuch, owner of Kamloops Tim Hortons, re: promotion of KidSport program (of which he is a director) + TH’s Hacky Sack supplier.
- Dec. 11 w/ Erin Kobayashi, Marketing Manager, Zimmer Autogroup, re: Potential Dome booking in 2015 and KYSA sponsorship opportunities.

#### *Correspondence/Submissions:*

- Dec. 15 Letter from President Cope thanking all registered KYSA team officials for their contributions to the success of the 2015 season (mailed with newsletter)!
- Dec. 16 KYSA Christmas cards sent to sponsors, key city staffers, supporters, etc.
- Jan. 19 to: participants of the ‘Learn To Train’ coaching clinic held Jan. 10/11 thanking them for taking part in the course and to reimburse them 1/2 their registration fee.

#### *News Releases/Media:*

- Jan. 08 “Three Kamloops-resident Players Chosen for BC Soccer HP Program!”
- Jan. 09 “BC Soccer Grassroots Referee Development Seminar To Be Held In Kamloops!”
- Jan. 12 “KYSA To Offer Spring Break Soccer Camp!”

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### Executive Director – Keith Liddiard (Continued):

#### *Other Administration:*

- Continued supervision of activities at the Soccer Dome: invoicing; new bookings; facility rental agreements; participant waivers / release forms, consulting with KYSA lawyer, etc.
- Finalized “registration” ad for “Sign-Up” feature in Kamloops This Week / Echo papers.
- Continued assisting BC Soccer’s Referee Development Coordinator Jose Branco with regard to a Grassroots Referee Development Workshop in Kamloops (Dome), January 30 / 31, 2015.
- Ordered replacement equipment for the 2015 season (practice / match soccer balls, training pinnies, ball pumps / needles, corner flags, equipment bags, goal nets, cones / stackers, etc.).
- Reviewed and renewed KYSA insurance policies for 2015 w / Hubb International Insurance.
- Updated KYSA Slurpee Cup web site.
- Preparing year-end summary packages for sponsors.

#### *Special Notes:*

Due to the heavy snow fall on Sunday and Monday, January 4/5, it was necessary to postpone all activities in the Soccer Dome. The Game Nights and Adult Women’s League games that were affected are being re-scheduled.

The KYSA has received a donation of \$1,296 from Sun Rivers Golf Course as a result of our assistance in the launch and delivery of the 2014 “FootGolf” initiative at the golf club. Sun Rivers is offering to continue the relationship (percentage of user fees to KYSA) in 2015.

### 8. NEW BUSINESS:

#### **Election of Officers:**

Executive Director, Keith Liddiard, was asked to conduct the elections.

Nominations for the position of President were invited. Graham Cope was nominated. There being no other nominations after three invitations, Graham was declared President.

Nominations for the position of Vice-President were invited. Colin Cuise was nominated. There being no other nominations after three invitations, Colin was declared Vice-President.

Thereafter the following directors were assigned specific responsibilities:

Mini-Boys Program Coordinator: Tony Cuzzetto

Mini-Girls Program Coordinator: Rod Gurnsey

Youth Boys / Girls Coordinator: Candace Dodson-Willis

Select Committee Chair: Ryan Susheski

Treasurer: Chris Wilkinson

Employment Committee Chair: Candace Dodson-Willis

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### **Kamloops Sports Council Athletic Awards:**

It was noted that Kamloops sports organizations have the opportunity to forward nominations in various categories that KSC has established in concert with its Annual Athlete of the Year Awards Program. It was agreed to nominate the KYSA's U16 Girls Rep Team for the "Team of the Year" Award (2014 Provincial A Cup Champions) and the team's co-head coaches, Chris Hansen and David Lloyd, for "Coach(es) of the Year".

### **Recognition for House Coaches:**

Ryan proposed that the association provide some form of recognition / identification for house coaches in 2015. He said that recognition of the contributions house league coaches make to the program is something he feels strongly about. The proposal is in-line with the board's wish to create a true club identity and a feeling of belonging to the association. T-shirts were mentioned as a possible vehicle. Discussion followed.

*(Moved: Cope/Seconded: Susheski)*

That KYSA provide a complimentary t-shirt to all the "head coaches" of each house team and sell t-shirts to assistant coaches / team managers at cost price.

*Carried.*

### **Colin Guise Donation:**

*(Moved: Cope/Seconded: Gurnsey)*

That a donation from the Hardship Fund be forwarded to the Guise family in light of Colin's hospitalization and incapacitation as a result of a brain abscess.

*Carried.*

### **9. NEXT MEETING:**

Tuesday, February 10, 2015 – KYSA Office - 7:30pm

### **10. ADJOURNMENT:**

*(Moved: Cuzzetto/Seconded: Susheski)*

That the meeting adjourn at 9:25pm.

*Carried.*